

SOUTH TEXAS CHAPTER OF THE AMERICAN COLLEGE OF HEALTHCARE EXECUTIVES

STUDENT FINANCIAL ASSISTANCE PROGRAM

The South Texas Chapter of the American College of Healthcare Executives (STC-ACHE) provides an opportunity for student financial assistance. This year, the STC-ACHE will provide up to four \$1000 awards. The awards provide either academic scholarships or professional society meeting sponsorships associated with student academic requirements.

Descriptions:

Academic Scholarship: The purpose of this academic scholarship is to recognize an outstanding student and provide him/her with financial assistance that can be used toward tuition, books, and other expenses associated with graduate healthcare administration education.

Professional Society Meeting Sponsorship: The purpose of this professional society meeting sponsorship is to recognize an outstanding student and provide him/her with financial assistance that can be used toward registration, travel, and lodging associated with attending an ACHE educational meeting (e.g. ACHE Congress) to enhance his/her academic student education while in either the didactic studies or residency portion of his/her education.

Eligibility:

The applicant must be a member of the STC-ACHE and ACHE, reside in the STC-ACHE region while in the didactic (courses) phase, and be enrolled in a master's or a doctoral degree program with a primary focus or a concentration in healthcare administration or leadership (e.g. MHA, MBA, MPH, PhD in healthcare leadership). Student-residents who were members of STC-ACHE and ACHE during the didactic phase of their studies are also eligible, regardless of the location of their residency.

NOTE: It would be helpful to get a statement from a student-applicant's (future) preceptor that the preceptor's organization can only reimburse X amount for the resident (or will only reimburse for air or hotel or tuition -- as applicable) and that it is likely the student will personally have to pay more than the amount of the grant-- \$1000 -- to cover remaining costs associated with the educational trip.

Ideally this would be a signed document on letterhead that the student scans and submits with other required documents.

Additionally, if residents incur tuition charges during the residency, they may submit an application for tuition support. The student should submit any documentation showing what tuition they paid or will have to pay for the residency training (such as a scanned excerpt from the school's policy brochure or admission catalogue -- or signed, scanned statement from an academic advisor or program director.)

Criteria:

The applicant will be judged on academic achievements (25%), professional society service activities (25%), community outreach activities (25%), a personal statement (15%), and letters of reference (10%). The minimum criteria that must be met for receipt of a scholarship/sponsorship are a G.P.A. of 3.0, involvement in at least one activity related to professional society service or community outreach during the last two years, a well written personal statement, and two letters of reference.

Application:

The call for applications will be posted on the STC-ACHE website by July of each year and will be announced at the Summer quarterly meeting. Additionally, notification emails will be sent to current student members of STC-ACHE and department chairs of known programs in the region. Applicants must complete an application form and checklist and include a personal statement, a curriculum vita, a maximum of two letters of reference -- from professors, a residency preceptor, or ACHE members -- and a **transcript** from the graduate degree program in healthcare administration or leadership. Transcripts may be a scanned ***“student copy” (free) or an official copy.***

First semester graduate students (who do not have a semester of graduate-level grades officially recorded) may submit a scanned copy of their undergraduate degree transcript, **or** another graduate degree transcript (if applicable), **along with a statement from a faculty member or advisor in their program attesting that they currently maintain a 3.0 or better GPA in their first semester of studies.**

The applicant's personal statement must not exceed three pages and should address the following five things: **(1) need** for financial assistance, **(2) academic achievements**, **(3) professional society service activities**, **(4) community outreach activities**, and **(5) short-term professional development goals and longer-term career goals** along with the strategies being used to accomplish them. The application must be submitted electronically **by November 15 of this year.** Please scan any documents that are not in electronic format (e.g. transcripts, letters of reference).

Selection:

The Awards Committee will review the applications and determine if the applicants meet the scholarship/sponsorship eligibility and score the applicants based on the scholarship/sponsorship criteria. The Awards Committee will be composed of the Chair, who is the Immediate Past President, and up to four members of the South Texas Chapter of ACHE. An applicant could apply for and receive scholarships/sponsorships in consecutive years. In cases of extraordinary merit and well documented need, an exceptional applicant could also apply for and receive a scholarship and a sponsorship in the same year. Recipients will be decided by December 30 of this year.

Award:

Recipients will be presented with a \$1000 scholarship and/or sponsorship check before the Christmas holiday and an announcement of recipients will be made at the annual Healthcare Landscape meeting in January.

STC-ACHE STUDENT FINANCIAL ASSISTANCE PROGRAM APPLICATION

I. TYPE OF ASSISTANCE DESIRED (check one)

Academic Scholarship Professional Society Meeting Sponsorship

* If a student desires to apply for both an academic scholarship and a professional society meeting sponsorship he/she should check both boxes above and address the need for both in his/her personal statement. A student would have to demonstrate exceptional academics and leadership in professional societies and community organizations to receive both awards.

II. PERSONAL INFORMATION

Name: _____

Address: _____

Home Phone: _____ Fax: _____

Email _____ Cell (if applicable): _____

III. ACADEMICS

University: _____

Degree Program: _____

Enrollment Date: Month _____ Year _____

Expected Graduation Date: Month _____ Year _____

Student Status (check one): Full-time _____ Part-time _____

Cumulative GPA in Graduate Program: _____ **(Attached scanned graduate transcript) ****

IV. PROFESSIONAL SOCIETY MEMBERSHIPS AND LEADERSHIP POSITIONS

STC-ACHE ACHE

Other: _____

Please list any leadership positions held in the above societies:

V. COMMUNITY SERVICE ORGANIZATIONS AND ACTIVITIES

Please list the organizations and activities participated in as well as any leadership positions held:

**** First semester graduate students** (who do not have a semester of graduate-level grades officially recorded) may submit a scanned (pdf) copy of their undergraduate degree transcript, **or** another graduate degree transcript (if applicable), **along with a statement from a faculty member or advisor in their program attesting that they currently maintain a 3.0 or better GPA in their first semester of studies.**

STC-ACHE STUDENT FINANCIAL ASSISTANCE PROGRAM CHECKLIST

_____ Completed application form

_____ Completed checklist

_____ Personal statement

_____ Resume/CV

_____ Two letters of reference from professors, residency preceptor, or ACHE members

_____ Transcript (student copy or official copy) from the graduate degree program in healthcare administration or leadership. * *

Please e-mail your submission to the South Texas Chapter-ACHE at stc@achechapter.org no later than November 15 of this year.

**** First semester graduate students** (who do not have a semester of graduate-level grades officially recorded) may submit a copy of their undergraduate degree transcript, or another graduate degree transcript (if applicable), **along with a statement from a faculty advisor in their program attesting that they currently maintain a 3.0 or better GPA in their first semester of studies.**